



**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
LA PUENTE VALLEY COUNTY WATER DISTRICT**

A regular meeting of the Board of Directors of the La Puente Valley County Water District was held on Monday, August 28, 2017, at 5:30 at the District office, 112 N. First St., La Puente, California.

Meeting Called to Order:

President Hastings called the meeting to order at 5:30 pm.

Pledge of Allegiance

President Hastings led the meeting in the Pledge of Allegiance.

Directors Present:

David Hastings, President; William R. Rojas, Vice President; Charles Aguirre, Director; John P. Escalera and Henry Hernandez, Director.

Staff Present:

Greg Galindo, General Manager; Rosa Ruehlman, Board Secretary; Gina Herrera, Customer Service/Accounting Supervisor and Roland Trinh District Counsel.

Others Present:

No members of the public present.

Adoption of Agenda:

President Hastings asked for the approval of the agenda.

Motion by Director Escalera seconded by President Hastings, that the agenda be adopted as presented.

Motion approved by the following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

Consent Calendar:

President Hastings asked for the approval of the Consent Calendar:

- Approval of the Minutes of the Regular Meeting of the Board of Directors held on August 14, 2017.
- Approval of Attendance to the Southern California Water Utilities Association Vendor's Fair on Thursday, September 14, 2017 at 11:30 AM in Irwindale, CA

Motion by Director Aguirre, seconded by Vice President Rojas, to approve the consent calendar as presented.

Motion approved by the following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

Financial Reports:**A. Summary of Cash and Investments as of July 31, 2017.**

- Mr. Galindo presented the cash and investment summary. The District's total cash and investments total over \$3.2M. The Industry Public Utilities Water Operations checking account balance is \$494,823.

Motion by Vice President Rojas, seconded by Director Hernandez, to receive and file the Summary of Cash and Investments as of July 31, 2017, as presented.

Motion approved by the following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

B. Statement of the District's Revenues and Expenses as of July 31, 2017.

- Mrs. Herrera summarized the Statement of Revenues and Expenses for the District and Treatment Plant operations. She reported that for this time of year we should be at 58% of budget and we remain on target.

Motion by President Hastings, seconded by Vice President Rojas, to receive and file the Statement of the District's Revenues and Expenses as of July 31, 2017, as presented.

Motion approved by the following vote:

Ayes: Hastings, Aguirre, Escalera and Hernandez.

Nays: None.

C. Statement of the City of Industry Waterworks System's Revenues and Expenses as of July 31, 2017.

- Mrs. Herrera summarized the Statement of Revenues and Expenses for the City of Industry Waterworks System. She stated that this report is for the first month of the new fiscal year 2017-18.
- Mrs. Herrera reported that there are a couple entries remaining to be made to close out the previous fiscal year, and the audit process is expected to begin in late September or early October.

Motion by President Hastings, seconded by Vice President Rojas, to receive and file the Statement of the City of Industry Waterworks System's Revenues and Expenses as of July 31, 2017, as presented.

Motion approved by the following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

Action/Discussion Items:**A. California Legislative Update.**

- Mr. Galindo provided an update on a few California Legislative Bills. There was much discussion on the potential impact of Senate Bill 623 and ACWA's position on this legislation. Also discussed were bills regarding long term water conservation and a bond authorization. Mr. Galindo provided the SGVWA's position on the various legislations as well.
- Mr. Galindo reported he will be attending a Public Water Agency Group (PWAG) and there will be more Legislative Updates the he will provided at the next Board meeting.

Discussion only, no action required.

B. Consideration of Purchase of a 2017 Ford F-250 Supercab Truck with Service Body.

- Mr. Galindo reported that Staff is looking into purchasing a new pickup truck that has a service body that would fit the Districts specifications. He stated this vehicle would be used primarily for production and treatment duties.

- Mr. Galindo reported that he had prepared a notice of inviting bids and emailed it to four dealerships. He received one bid from Ed Butts Ford for \$39,731.26 for a 2017 Ford F-250 Supercab Truck with service body.
- Mr. Galindo recommends that the Board approve the purchase of a new 2017 F-250 Supercab Truck with Service Body for a not to exceed price of \$39,731.26, from Ed Butts

Ford and allow staff to equip the new truck with a light bar and radio equipment for an additional estimated cost of \$3,500 for an overall estimated cost of \$43,300.

After further discussion, motion by Vice President Rojas, seconded by Director Escalera, to approve the purchase of a 2017 F-250 Supercab Truck with Service Body for a not to exceed price of \$39,731.26, from Ed Butts Ford and allow staff to equip the new truck with a light bar and radio equipment for an estimated cost of \$3,500 for an approximate total of \$43,300.

Motion approved by the following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

C. Discussion on Request for Proposal for a Comprehensive Water Rate and Fees Study.

- Mr. Galindo reported that the last water rate study was completed by Staff in April 2011 and approved by the Board in August 2011. Those water rate increases were 25% over a five year period through September 2015. Currently based on the District's 2017 budget we are doing well. But, due to the rising cost of water for replenishment, groundwater production assessments and the cost for capital improvement projects, an adjustment will be needed to water rates. Staff drafted a Request for Proposal (RFP) for a comprehensive Water Rate Study and has distributed it to four consulting firms who are experienced in water rate studies. The RFP was distributed on August 23, 2017 and the proposals are due by September 14, 2017.
- Mr. Galindo will bring back to the Board the results of those proposals in a future meeting.

Discussion only, no action required.

Project Engineer's Report:

Mr. Galindo presented Mr. Frausto's report: (See memo)

- Mr. Galindo provided a memorandum of the activities Mr. Frausto and Staff worked on during the month of July 2017 and highlighted some of those items in his report.

Motion by Vice President Rojas seconded by Director Escalera, to receive and file the Project Engineer's report as presented.

Motion approved by the following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

General Manager's Report:

- Mr. Galindo reported that LAFCO has appointed Vice President Rojas as the RDA Oversight Board Member No. 1 Voting member.
- Mr. Galindo reported that the San Gabriel Valley Water Association is working on a Public Outreach Project for the Water Resources Development. They are working on putting together a video on how the water assessment works and make it available to the member agencies and the public.

Information Items:

- A. Upcoming Events.**
- Mrs. Ruehlman provided an update on the upcoming events for 2017, and who will be attending.

- Mrs. Ruehlman updated the Board on the La Puente Jr. All American Football, that the coordinator for the event will contact the District when they need water for the away games.

- B. Correspondence to the Board of Directors.**
No correspondence provided.

Attorney Comments:

Mr. Trinh had no comments.

Board Member Comments:

- A. Report on events attended.**
- Director Escalera attended the ACWA Region 8 in Los Angeles.
- B. Other comments.**
- Vice President Rojas asked to close this meeting in the memory of Phyllis Tucker, a long time resident of La Puente. She was also the City Treasurer for the City of Industry for 52 years.

Future Agenda Items:

- No future items.

Adjournment:

There is no further business or comment, the meeting was adjourned at 6:51 p.m. in memory of Phyllis Tucker.

David Hastings, President

Rosa B. Ruehlman, Secretary